

26th February 2010

Dear Parent/Guardian

There will be a Year 10 Parents' Evening on Thursday 11th March between 5.00pm and 8.00pm to enable you to meet your child's subject teachers to discuss their progress on their GCSE courses.

Staff will be available during the evening on the basis of the appointments arranged with them by your son/daughter. It is therefore vital that you encourage your son/daughter to negotiate times with staff on the appointment sheet in the front of their planner as soon as possible.

I would recommend that you discuss with your son/daughter points you might raise with the subject staff. We recommend that your son/daughter accompanies you to the evening, so that joint discussions about progress and revision strategies are possible.

The Parents' Evening will be held in the Main Hall and cars can be parked on the main playground. Please complete the reply slip below and return it to your son/daughter's form tutor by Friday 5th March.

Yours sincerely

C. Martin
Lead Tutor for Year 10

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REPLY SLIP

Name of Student:

Tutor:

I/We acknowledge receipt of your letter about the Parents' Evening on Thursday 11th March

I/We shall/shall not be attending.

Signature (Parent/Guardian):